

**Athletic Association Reimbursement Form**

***(Must be accompanied by a receipt or invoice)***

**Name of person filling out form:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_**

**Reimbursement Summary:**

|  |  |  |
| --- | --- | --- |
| **Vendor/Supplier** | **Purpose** | **Amount Paid** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

|  |  |
| --- | --- |
| Approved by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Internal Use Only**  Date Approved:\_\_\_/\_\_\_/\_\_\_  Date Reimbursed:\_\_\_/\_\_\_/\_\_\_ | **Total Reimbursement:**  **$ \_\_\_\_\_\_.\_\_\_** |



**Athletic Association Reimbursement Form**

**Name of person filling out form: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_/\_\_\_/\_\_\_**

1. **Team coach reimbursement fee: (Fee must be for coach’s child)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Child’s Name** | **Coach’s Name** | **Sport Played** | **Fee Paid** | |
|  |  |  |  | |
|  |  |  |  | |
| **TOTAL COACH REIMBURSEMENT Request: $\_\_\_\_\_.\_\_\_\_** | | | |

**2. Tournament Entry –or-- Game Entry Fee Reimbursement**

**(Tournament flyer or invitation must be attached)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Tournament Name** | **Sport** | **Date of Tournament** | **Fee Paid** | |
|  |  |  |  | |
|  |  |  |  | |
| **TOTAL TOURNAMENT REIMBURSEMENT Request: $\_\_\_\_\_.\_\_\_\_** | | | |

|  |  |
| --- | --- |
| Approved by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Internal Use Only**  Date Approved:\_\_\_/\_\_\_/\_\_\_  Date Reimbursed:\_\_\_/\_\_\_/\_\_\_ | **Total Reimbursement:**  **$ \_\_\_\_\_\_.\_\_\_** |